



# SRI AUROBINDO COLLEGE

(University of Delhi)  
MALVIYA NAGAR, NEW DELHI - 110017  
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श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No. ....

Dated .....

## Minutes of the Meeting V - IQAC

December 09, 2016

The meeting of the IQAC Committee was held on Friday, December 09, 2016 at 12:30 PM in the Principal's Office. The following were present.

1. Dr. Vipin Kumar	Chairman (Principal Offg.)
2. Dr. Sangeeta Kaul	Coordinator
3. Mr. B Raja Rajan	External Member, Joint Registrar of College's DU
4. Mrs. Shobhna Chandra	Faculty Member
5. Mrs. Vandana Bhalla	Faculty Member
6. Dr. Rashmi Mathur	Faculty Member
7. Dr. Soni Rastogi	Faculty Member
8. Dr. Aprajita Chauhan	Bursar
9. Dr. Meeta Mathur	Faculty Member and NAAC Convener
10. Dr. Rajiv Aggarwal	Management Representative
11. Mr. Manoj Sharma	Alumni Representative
12. Dr. Raj Kumar Verma	Faculty Member
13. Mrs. Meenu Panwar	Section Officer (Administration)
14. Mr. Ravinder Singh	Senior Assistant

The following issues were discussed during the meeting :

1. Approval of the previous minutes of meeting, held on August 12, 2016.
2. To highlight and discuss any issues brought up the students, staff or non-staff members of the college, especially pertaining to the discipline of the college, adequate conduction of the classes in college or any difficulty faced by them, in particular.



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3. To direct the Cultural Committee of the college to prepare and plan the smooth and effective conduction of the Annual Fest of the college.
4. To include and execute a Spic Macay Cultural programme as part of Annual Fest of the college.
5. Issue guidelines to the Student Union members on the conduction of the Annual College Fest of the college and maintaining discipline in and around the college campus.
6. To direct and guide various departments of the college to conduct one day interactive and educational events such as movie screenings, organizing talks and sessions of eminent speakers on career related issues as well as current or ongoing concerns and issues, nationally and internationally. Also, it was suggested that departments can conduct educational trips and excursion activities for their students.
7. To direct NSS society of the college to conduct various activities and programmes in and around college campus, focusing on environmental protection, making college anti-tobacco zone, awareness on part of health and medical issues as well as guiding students on right eating habits to maintain a balance diet.
8. To direct the faculty members of various departments and encourage students to conduct National Seminars and Conferences in college.
  - a. ICSSR Sponsored National Seminar on “Affirmative Actions In Theory And Practice : Achievements And Challenges” to be held on January 6-7, 2017, organized by Department of Political Science.
  - b. A two-day ICSSR-sponsored National Seminar on — Reforms for Transforming India : A road Ahead, to be held on Feb. 17-28, 2016 which was organized by the Departments of Commerce and Economics.



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- c. A two- day National Seminar on “ Recent Innovations in Chemical Sciences and Environment Technology” sponsored by UGC and supported by DRDO, ONGC and SERB(DST), to be organized on March 3-4, 2017, by Chemistry Department.
9. To prepare a plan of action and execute successful annual fests of various departments, including Commerce, Chemistry, Political Science, English etc.
10. To prepare plan of action and successfully launch an active E-Cell in the college, with the purpose of encouraging the budding entrepreneurs amongst college students.
11. To direct the Placement Cell of the college to connect with companies and invite them for conducting placement drive in the campus, for the students of various departments.
12. To discuss with the Library Committee of the college to focus on the issues faced by them.
13. To focus on the IT facilities of the college and ensure steps to improve them.
14. To prepare plan of action and successful execution of the Annual Sports Meet in the month of March.

Dr. Sangeeta Kaul  
Coordinator  
IQAC

Dr. Vipin Aggarwal  
Chairman  
IQAC